

## **SEDA-COG Metropolitan Planning Organization (MPO) Title VI Policy Statement and Complaint Procedure Notice**

The SEDA-COG Metropolitan Planning Organization (MPO) does not discriminate on the grounds of race, color, or national origin in its programs or activities. Furthermore, the SEDA-COG MPO will not, directly or through contractual arrangements:

- Engage in intentional discrimination because of race, color, or national origin;
- Use criteria or methods of administration which have the effect of subjecting persons to discrimination because of their race, color, or national origin; or,
- Intimidate, threaten, coerce, or discriminate against any individual in retaliation for exercising a right or privilege.

In addition to the aforementioned that are covered on a Title VI basis, the SEDA-COG MPO does not discriminate against individuals on the basis of disability in its services, programs or activities.

All complaints that allege exclusion from participation in, denial of benefits or discrimination on the grounds of race, color, or national origin from a program, service or activity administered by the SEDA-COG MPO shall be forwarded to the SEDA-COG MPO Title VI Coordinator for intake and disposition consistent with the appropriate operating administration's complaint resolution process. Members of the public may file Title VI Complaints via email to [sherman@seda-cog.org](mailto:sherman@seda-cog.org) or via mail at: 201 Furnace Road, Lewisburg, PA 17831.

Complaints that a program, service, or activity of the SEDA-COG MPO or one of its member agencies is not accessible to persons with disabilities should be directed to:

Steve Herman  
Title VI Coordinator  
SEDA-COG MPO  
201 Furnace Road  
Lewisburg, PA 17837  
(570) 524-4491  
[sherman@seda-cog.org](mailto:sherman@seda-cog.org)

SEDA-COG MPO will not place a surcharge on an individual with a disability to cover the costs of providing auxiliary aids/services or reasonable modifications of policy.

Alternatively, complaints may be submitted to the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Pennsylvania Department of Transportation (PennDOT), the United States Department of Transportation (USDOT), and the United States Department of Justice (USDOJ).

## **PennDOT Title VI Program Complaint Procedures**

### **PennDOT Title VI Program Notice to the Public**

PennDOT complies with all applicable civil rights statutes and authorities and it is the policy of the Department to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898, and related statutes and regulations in all programs and activities. Title VI of the Civil Rights Act requires that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which PennDOT receives Federal financial assistance. Furthermore, PennDOT's Title VI Program incorporates protections listed in related statutes, regulations and authorities and will not discriminate based on an individual or group's sex, age, religious creed or disability.

Any person who believes they have been aggrieved by a discriminatory practice under the Title VI Program has a right to file a formal complaint with PennDOT. Any such complaint must be in writing and filed with the Department Title VI Program Specialist or Coordinators within 180 days following the date of the alleged discriminatory occurrence. The Title VI Program Discrimination Complaint Form can be obtained from the Bureau of Equal Opportunity by dialing 1-800-468-4201 or visiting <http://www.dot.state.pa.us/public/PubsForms/Forms/EO-478.pdf>.

Complaints may be submitted to FHWA, FTA, PennDOT and its subrecipients, the United States Department of Transportation (USDOT), and the United States Department of Justice (USDOJ).

### **PennDOT Americans with Disabilities Act and Reasonable Accommodations**

PennDOT complies with Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, and the Pennsylvania Human Relations Act of 1955. PennDOT routinely upgrades or requires upgrades to existing non-compliant pedestrian facilities that are altered as part of all PennDOT-sponsored, or PennDOT-overseen, new construction and alteration projects in the public right-of-way. PennDOT continues to improve access by improving existing pedestrian facilities that have not been altered.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of PennDOT, should contact Ryan VanKirk at (717) 787-1338, or the Bureau of Equal Opportunity at (800) 468-4201 as soon as possible but no later than 7 days before the scheduled event.

This non-discrimination program does not require PennDOT to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of PennDOT is not accessible to persons with disabilities should be directed to:

Equal Opportunity ADA Coordinator/Title VI Specialist  
400 North Street, 5<sup>th</sup> Floor  
Harrisburg, PA 17120-0094  
Phone: 717-934-4199  
Fax: 717-772-4026  
Email: [jbartash@pa.gov](mailto:jbartash@pa.gov)

Questions and concerns relating to right-of-way and ADA Accessibility should be directed to:

Highway Administration ADA Coordinator  
400 North Street, 7th Floor  
Harrisburg, PA 17120-0094  
Phone: 717-787-1338  
Fax: 717-705-2379  
E-mail: [rvankirk@pa.gov](mailto:rvankirk@pa.gov)

If you are unsure which Department is responsible for your reasonable accommodation request, modification request, complaint, concern or inquiry, please contact PennDOT's Bureau of Equal Opportunity at 800-468-4201. PennDOT will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services as reasonable accommodations or reasonable modifications of policy.

## **PennDOT Limited English Proficiency Information**

### **Authority**

The Title VI prohibition of discrimination based on national origin has been interpreted to mean that no person shall be denied access to services due to Limited English Proficiency (LEP). LEP is a term that refers to a person who is not fluent in the English language, often because it is not their native language. This law applies to PennDOT services and programs as well as those provided by its municipal partners and organizations that receive funding through PennDOT.

PennDOT is committed to ensuring that all individuals requesting services provided by the Department, including those with LEP, have meaningful access to services. PennDOT works to ensure that LEP individuals are not excluded from programs and activities by providing free interpretation and translation services to the public in a number of languages. In many cases, customers requesting LEP assistance must do so in advance of any public event or meeting implemented by PennDOT. [PennDOT's Language Access Plan for Limited English Proficiency Individuals](#) outlines the Department's policies and procedures that have been instituted to ensure compliance with the law and guarantee access to programs, services and activities for PennDOT's LEP customers and members of the public.

For further information on LEP or other aspects of Title VI, please contact PennDOT's Bureau of Equal Opportunity by telephone at 717-787-5891 or 800-468-4201 or via email at [penndot\\_eoreports@pa.gov](mailto:penndot_eoreports@pa.gov).

## Language Taglines

### English

ATTENTION: If you speak another language, language assistance is available to you FREE OF CHARGE. Call 570-524-4491 (TTY: 711)

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### Español

Atención: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 570-524-4491 (TTY: 711)

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### 中文

注意：如果您講廣東話或普通話，您可以免費獲得語言援助服務。請致電 570-524-4491 (TTY: 711)

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### Tiếng Việt

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 570-524-4491 (TTY: 711)

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### 한국어

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 570-524-4491 (TTY: 711) 번으로 전화해 주십시오.

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### Deutsche

ACHTUNG: Wenn Sie Deutsch sprechen, erhalten Sie kostenlose sprachliche Unterstützungsdienste. Telefonnummer 570-524-4491 (TTY: 711).

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