

ADDENDUM #1

To: All Proposal Holders

Date: July 11, 2022

From: Tyler Dombroski, Director of Community Development
SEDA-Council of Governments

Project: **SULLIVAN COUNTY EMERGENCY TOWER**

July 11, 2022, Sullivan County Emergency Communications Tower Pre-Bid Meeting:

Proposer Attendees:

1. J.R. Baughman, Stahl Shaffer Engineering, jbaughman@stahlsheaffer.com
2. Michael Rearick, MCM Consulting, MRearick@MCMConsultingGrp.com
3. Jeff Nason, CEC, jnason@cecinc.com
4. Javier Rojas, Colliers Engineering & Design, Javier.rojas@colliersengineering.com

County Attendees:

1. Darlene Fenton, Sullivan County Commissioner
2. Donna Iannone, Sullivan County Commissioner
3. Brian Hoffman, Sullivan County Commissioner
4. Joe Carpenter, Sullivan County Emergency Services
5. Chris Roenning, Sullivan County Planning
6. Erica Lutz, Sullivan County Planning
7. Tyler Dombroski, SEDA-COG

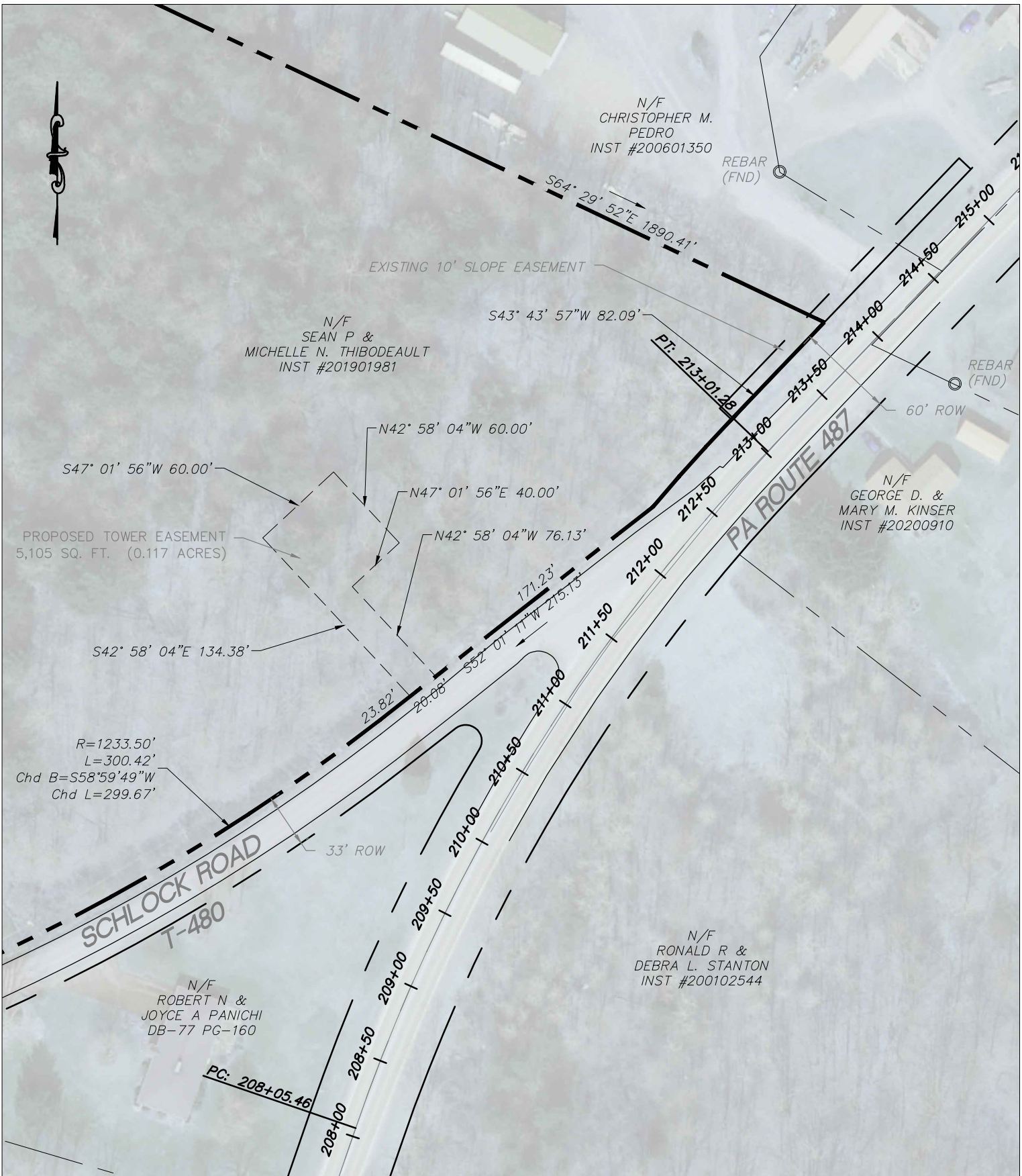
Discussion Items:

- This Addendum forms a part of the Request for Quotes (RFQ), dated June 21, 2022.
- The pre-bid meeting was opened at 1 PM.
- Mr. Dombroski noted that the county has roughly \$1.1 million of American Rescue Plan Act funds, a portion of which are to be utilized for the purpose of this project.
- Mr. Dombroski noted that the county does not have site control of the proposed communication tower site but anticipates that the county will have site control through an easement agreement soon. Stahl Shaffer Engineering is finalizing mapping of the proposed project site for the easement agreement. The mapping from this work is to be made available to the proposers.
- Mr. Carpenter added that the property owner of the project site is a first responder who supports this project.
- Mr. Carpenter confirmed that a propagation study of the area has been completed, which has confirmed that the site is advantageous for the county's emergency communication needs.
- Mr. Carpenter and Mr. Dombroski confirmed that structural engineering is a component of the awarded proposer's contract. Mr. Carpenter added that a freestanding tower is the preferred solution.
- Mr. Carpenter added that the tower is anticipated to be about 180 feet tall, within a 60 foot by 60 foot area. It is anticipated that an access road of about 100 feet will be necessary for project access.

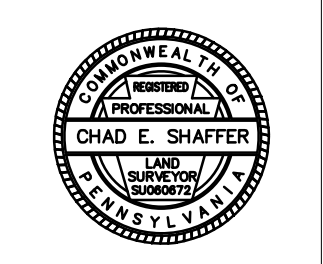
- Mr. Carpenter added that the nearest transformer to the proposed road access is approximately 220 feet east of the access road centerline, with another transformer opposite the intersection of Schlock Road and PA Route 487 about 240 feet west of the proposed access road.
- Mr. Carpenter believed that 220 single phase power is what will be needed for the project.
- Mr. Carpenter stated that the generator is expected to be a 20 KW unit that can run for 72 hours, utilizing propane fuel. It is anticipated that a 16 foot by 20 foot prefabricated structure will be sufficient for the project.
- Mr. Carpenter noted that three to four antennas may be added to the tower through the county's 911 funding. The tower will use microwave signals.
- Mr. Carpenter noted that the property owner wants to keep any wood that is cut as a result of this project. Any trees that are topped are to be chipped with the mulch being retained by the property owner.
- Mr. Roenning confirmed that this is considered a land development project and must follow the Sullivan County Subdivision & Land Development Ordinance, along with any other applicable permits. Compliance with FFA requirements was also noted.
- Mr. Dombroski stated that he anticipates that a contract would be fully executed by September, with the successful proposer.
- Please note that utility coordination will be a necessary assignment of this project. The successful proposer will be responsible to identify how this assignment is completed, including delegating aspects of work to the construction contractor.
- Please note that beyond necessary warranties, site and equipment maintenance is not included in this project.
- Please note that this project must be completed in its entirety, by December 31, 2026.
- The pre-bid meeting concluded at 1:25 PM.
- Mapping of the proposed project site accompanies this addendum.
- This addendum shall be signed and submitted with any proposal.

Name:

Date:



EASEMENT PLAN
SULLIVAN COUNTY EMERGENCY COMMUNICATIONS TOWER
 LANDS OF SEAN P. & MICHELLE N. THIBODEAULT
 CHERRY TOWNSHIP
 SULLIVAN COUNTY, PA



STAHL SHEAFFER ENGINEERING
 106 NORTH HIGHT STREET
 SELINGROVE PA 17870
 570-374-4813
 WWW.STAHL SHEAFFER.COM

DATE: 7/15/2022
 SCALE: 1"=80
 PROJECT #22-233