

SEDA FOUNDATION INC.

REQUEST FOR PROPOSALS  
FOR  
CARPENTER ANT INFESTATION TREATMENT  
AT  
201 FURNACE ROAD, LEWISBURG, PA

Proposals Solicited by:

SEDA FOUNDATION, INC.  
Jordan Adams – Facilities Technician

## Proposal Submission and Evaluation

One (1) copy of the proposal must be submitted and completed in its entirety.

Proposals must be received no later than 12:00 p.m. on October 2, 2020.

Proposals are to be sent to SEDA FOUNDATION, INC., 201 Furnace Road, Lewisburg, PA 17837 to the attention of Jordan Adams.

Proposals will be reviewed and evaluated on October 2, 2020.

Proposals shall be sealed and clearly marked on the outside, "Carpenter Ant Infestation Treatment: SEDA FOUNDATION, INC." (or may be included with the "Pest Control Services: SEDA FOUNDATION, INC." RFP submission sent simultaneously under separate cover).

The evaluation will include the following areas of relative importance:

- ◆ Expertise and knowledge of the services required.
- ◆ Ability to fulfill duties in a timely manner.
- ◆ Price.

## REQUIRED INFORMATION

Each bidder shall comply with all proposal information aforesaid. Further, no proposal will be considered unless the attached Carpenter Ant Infestation Treatment Proposal Form is completed in its entirety. Please provide at least two references (preferable commercial – may be the same references used for the Pest Control Services RFP).

SEDA FOUNDATION, INC. reserves the right to accept or reject any and all proposals or to waive any irregularities.

The building in which the service is being provided is owned by SEDA Foundation, Inc. and occupied by SEDA-COG. Therefore, both of these entities must be listed as Additional Insured on the awarded bidders Certificate of Insurance when the contract is awarded. The minimum amount of liability insurance maintained by the awarded bidder shall be \$1,000,000.00 per occurrence.

We recommend making arrangements with Jordan Adams, Facilities Technician, to visit and tour the location to allow bidders to fully understand the area, scope and extent of treatment needed to properly treat the carpenter ant infestation. Mr. Adams can be reached at 570-765-3536 or by email at [jadams@seda-cog.org](mailto:jadams@seda-cog.org).

## SCOPE OF SERVICES

This Request for Proposal is for Carpenter Ant Infestation Treatment services at the SEDA Foundation Inc.'s warehouse located at 201 Furnace Road, Lewisburg, PA, 17837. The warehouse is approx. two thousand four hundred (2,400) sq. ft. and contains one office and has a second-floor loft area which is approx. one thousand two hundred (1,200) additional sq. ft.

Services shall include the following:

1. Treatment to eradicate the Carpenter Ant Infestation in the warehouse (on-going services to control future infestations have been solicited for under separate cover)
2. Please include a brief description of the proposed treatment plan in the appropriate space provided on the proposal form (if the area provided for the description of the proposed treatment plan does not provide sufficient space to explain the full extent of the treatment services, the back of the proposal form may also be used)
3. Services shall be performed during SEDA Foundation Inc.'s normal business hours which are between the hours of 6:30 am and 2:00 pm Monday thru Friday (excluding holidays)

**SEDA Foundation, Inc.**

Facilities Technician: Jordan Adams  
Cell: 570-765-3536 Email: jadams@seda-cog.org

CARPENTER ANT INFESTATION TREATMENT PROPOSAL FORM

Firm: \_\_\_\_\_  
Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Point of contact: \_\_\_\_\_

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I, \_\_\_\_\_, an employee of the above referenced company/firm, am authorized to make the quotes for services as outlined by the Request for Proposal. I have reviewed the proposal documents and I/we am/are prepared to provide the required services for the costs quoted below.

SEDA Foundation, Inc. reserves the right to accept or reject any and all bids or to waive any irregularities.

SCOPE OF SERVICES

General

This Request for Proposal is for Carpenter Ant Infestation Treatment services for SEDA Foundation, Inc.'s warehouse.

Services shall include the following:

- Treatment to eradicate the Carpenter Ant Infestation in the warehouse

Total cost to treat and eradicate carpenter ants \$ \_\_\_\_\_

Brief description of proposed treatment plan:

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