



REQUEST FOR QUOTATIONS

REQUEST FOR QUOTATIONS FOR PROFESSIONAL ARCHAEOLOGICAL SERVICES PHASE 1 ARCHAEOLOGICAL SURVEY

**CENTRE COUNTY ON BEHALF OF THE EAGLE CREEK HOMEOWNERS ASSOCIATION
EAGLE CREEK SEWER PROJECT
118 EAGLE CREEK LANE, JULIAN, UNION TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**



**EQUAL HOUSING
OPPORTUNITY**

Date of Publication: 10/14/2026

Quotations Solicited by:

Hanorah Henschel, Compliance Analyst
Community Development Program
SEDA-Council of Governments
hlucas@seda-cog.org

Contact: Hanorah Henschel, Compliance Analyst, Community Development Program SEDA-Council of Governments

REQUEST FOR QUOTATIONS

Hanorah Henschel, SEDA-Council of Governments
201 Furnace Road
Lewisburg, PA 17837
hlucas@seda-cog.org
570-524-4491

Centre County proposes to utilize Community Development Block Grant (CDBG) funding to address the deteriorating conditions at the Eagle Creek Wastewater Treatment Plant at 118 Eagle Creek Lane, Julian, Union Township, Centre County, PA. The following narrative outlines the major responsibilities of the proposers. These responsibilities include the entire project from background research, survey development, and final reporting. It should be recognized by all proposers that the Scope of Services included herewith might exclude some minor, incidental Archaeologist responsibilities not currently identifiable.

Quotations shall include the attached "Standard Archaeology Estimate" and be submitted to:

Hanorah Henschel, SEDA-Council of Governments
201 Furnace Road
Lewisburg, PA 17837
hlucas@seda-cog.org
570-524-4491

All quotations shall be sealed and clearly marked on the outside, "Archaeology Services Quotation," and must be received by 2:00pm, prevailing time, Wednesday October 28, 2026, at which time they will be publicly opened at the office of SEDA-Council of Governments, 201 Furnace Road, Lewisburg, Pennsylvania, 17837.

Questions regarding this quotation should be directed to:

Hanorah Henschel, SEDA-Council of Governments
201 Furnace Road
Lewisburg, PA 17837
hlucas@seda-cog.org
570-524-4491

PROJECT DESCRIPTION

The Centre County Eagle Creek Sewer Project will address deterioration at the Eagle Creek Wastewater Treatment Plant. The proposed scope of work includes installation of a new 3-inch force main originating from the facility's existing grinder pump. The force main will extend approximately 1,400 feet along the south side of the SEDA-COG rail line before being directionally bored beneath the tracks to the north side of the tracks in Unionville Borough. The line will then continue to a Mid-Centre County Authority manhole located on Main Street, adding an additional estimated 1,400 feet. Once completed, the new line will connect the system to a public sanitary sewer conveyance and treatment network. After the force main becomes operational, the existing Eagle Creek Wastewater Treatment Plant will be decommissioned and abandoned.

To support these improvements, a new sanitary sewer pump station will also be constructed. The station will include a wet well, valve vault, pumps, guide rails, floats, fittings, a control panel, and a permanent backup generator equipped with an automatic transfer switch.

Pennsylvania State Historic Preservation Office (PA SHPO) reviewed the project scope and location. SHPO determined that a portion of the 3-inch force main and bore pit that are proposed fall within the boundaries of recorded archaeological site 36CE0158. Please see SHPO's letter under Appendix A.

Archaeological site 36CE0158 has not yet been evaluated for its eligibility to be listed in the National Register of Historic Places. According to SHPO records, the site is a "precontact" (Native American/Indigenous) site. During the original survey of the site, there were projectile points and other lithic tools discovered. Due to the artifacts found, this was defined as a site of interest. The requested Phase 1 Archaeological Survey will aid in further determining the significance of this site as well as other sites within the project's boundaries.

Due to the nature of the proposed scope of work, the State Historic Preservation Office is requesting a Phase 1 Archaeological Survey to be conducted at the project site. Specific locations to undergo this survey include the portions of the project's Area of Potential Effect (APE) and Limits of Disturbance (LOD) located within the boundaries of the identified archaeological site. A map detailing the specific location undergoing the study can be found in Appendix B. The bore pit location will be staked out by the Home Owners' Association's engineer.

The selected consultant shall coordinate, conduct, document, and report all investigations and findings necessary to satisfy PA SHPO's requirements for the project.

PROJECT SCOPE OF SERVICES

The Archaeologist shall perform all work necessary to complete a Phase 1 Archaeological Survey in accordance with current PA SHPO guidelines and accepted professional archaeological standards.

Services shall include, at a minimum:

1. Review of available background information, previous archaeological investigations, PA-SHARE records, mapping, and project documentation.
2. Coordination with Centre County, SEDA-COG, and PA SHPO as necessary.
3. Preparation of a field investigation strategy consistent with PA SHPO requirements.
4. Completion of all field investigations required within the portions of the APE/LOD identified by PA SHPO as requiring the archaeological survey.
5. Response to reasonable requests for supplemental information from PA SHPO resulting from review of the submitted report.

The proposer shall clearly identify the proposed field methods, personnel, schedule, and level of effort expected for completing the assignment.

REPORT PREPARATION AND STATE HISTORIC PRESERVATION OFFICE (SHPO) COORDINATION

The Archaeologist shall prepare a complete Phase I Archaeological Survey Report meeting PA SHPO standards and requirements. The report shall include all necessary field documentation, maps, photographs, findings, conclusions, and recommendations required for SHPO review.

The consultant shall provide one electric copy of the final report and all supporting documentation suitable for upload to PA-SHARE. SEDA-COG shall submit all items to PA-SHARE on behalf of Centre County and the Eagle Creek Homeowners Association.

The consultant shall assist Centre County and SEDA-COG in addressing any comments received from PA SHPO regarding the submitted report.

SURVEY SUPERVISION

The selected consultant shall provide project management services necessary to complete the archaeological investigation and reporting tasks.

The proposer shall include a project schedule identifying:

1. Notice to Proceed
2. Background Research
3. Field Investigations

4. Draft report preparation
5. Final report completion
6. Complete and compiled copy of the report

ADDITIONAL SERVICES OF ARCHAEOLOGIST

Where participating state and/or federal agencies require information relating to archaeological resources, the Archaeologist shall assist in providing documentation necessary for agency review and project approval.

TERMS OF PAYMENT

The Archaeologist will be required to enter into a written Professional Services Agreement with Centre County, which will incorporate the information contained in this Request for Quotations. The Archaeologist will agree to a lump sum fee, which shall include all costs associated with the services outlined herein. Costs sometimes separately billed as reimbursable costs shall be declared and included in the lump sum amount of this quotation. Payment shall be made to the Archaeologist on a monthly basis.

Invoices shall be provided setting forth the percentage of work completed to date, establishing the amount due based on the percentage completed, less any previous amounts. Payment shall be expressly contingent upon receipt of funds from the Department of Community and Economic Development.

MBE/WBE GOALS

It is the public policy of Centre County, to promote the opportunity for full participation by Minority and Women's Business Enterprises ("MBE's" and "WBE's") business concerns in all projects receiving federal funds from the United States Department of Housing and Urban Development which are administered by the Pennsylvania Department of Community and Economic Development.

Centre County has established a Minimum Participation Level (MPL) of five percent (5%) for Minority Business Enterprises and three percent (3%) for Women Business Enterprises participation on projects with CDBG, ESG, and/or HOME funding.

SECTION 3 GOALS

Section 3 24 CFR Part 135 has been updated to the New Rule, 24 CFR Part 75. The New Rule for Section 3, 24 CFR Part 75, is applicable for projects for which the total amount of federal assistance is greater than \$300,000. Section 3 does not apply to professional services; however, you are still encouraged to follow Centre County's Section 3 Action Plan for Section 3 and Targeted Section 3 Labor Hours. The new 24 CFR Part 75 rule does apply to construction contracts and the professional service provider is expected to assist with facilitation of these efforts for compliance. Professional Service firms who hire Section 3 or Targeted Section 3 workers can count those labor hours as Section 3, or Targeted Section 3, but should be excluded from the total number of labor hours. Benchmarks are only qualified as being met if Section 3 Laborer Hours = 25%, *and* Targeted Section 3 Labor Hours = 5% of the total number of labor hours.

QUOTATION SUBMISSION AND EVALUATION

Three (3) copies of the quotation must be submitted to:

Hanorah Henschel, SEDA-Council of Governments
201 Furnace Road
Lewisburg, PA 17837
hlucas@seda-cog.org
570-524-4491

Quotations must be received no later than 2:00pm on Wednesday, October 28, 2026. **Quotations that are faxed or e-mailed to SEDA-COG cannot be accepted.**

Quotations will be reviewed and evaluated by Centre County. The evaluation will include the following areas in order of relative importance:

- Adequacy of quotation in the terms of addressing the needs that are set forth in the Request for Quotations. (5 points)
- Relevant experience and past performance. (5 points)
- Quality of previous work. (5 points)
- Adequacy of resources/record of completing projects on time. (5 points)
- Cost. (5 points)
- Proposer's commitment to the obligations of Centre County's Minority Owned Business Enterprises and Women Owned Business Enterprises Action Plan. (2 points)

Note: Cost is only one of several criteria to be considered in evaluating quotations. Accordingly, SEDA-COG will not publish quotation cost summaries. Proposers are, however, invited to attend the opening.

REQUIRED INFORMATION

Each proposer shall provide all information herein requested. Further, no quotation will be considered unless the attached Standard Form is completed in its entirety.

Each proposer shall provide a minimum of two references involving Phase I archaeological surveys, cultural resource investigations, or similar archaeological services completed during the past three years. These projects should be similar in design and scope. If the proposer is an MBE/WBE business concern, a certification form shall be submitted with the bid attesting to the firms' status as such. Firms may be requested to sit for interviews and/or negotiation of contract terms and fees prior to contract award.

If any part of the project is subcontracted, requires purchases for services, or requires hiring of additional employees, the proposers must submit documentary evidence of MBE/WBE business concerns who have been contacted and/or to whom commitments have been made. If no solicitation was made to

MBE/WBE's business concerns or residents, please indicate the reason(s). If there is no need for additional employees or trainees, or no need to contract for work, then the MBE/WBE requirements are not triggered.

Centre County reserves the right to accept or reject any and all quotations or to waive any irregularities.

Professional Liability Insurance is required for this project. Please indicate the level of coverage provided. Consultant shall demonstrate that personnel meet the applicable Secretary of the Interior Professional Qualification Standards for Archaeology.

STANDARD ARCHAEOLOGICAL ESTIMATE

FIRM NAME: _____

ADDRESS: _____

TELEPHONE: _____

REPRESENTATIVE: _____

REPRESENTATIVE E-MAIL: _____

I. Phase 1 archaeological investigations,
research, fieldwork, reporting, SHPO
coordination, and related
archaeological services _____

II. Additional archaeological consultation
services (if requested) _____

TOTAL LUMP SUM: \$ _____

Additional Meetings:

Lump sum cost for additional meetings
if requested by _____ \$ _____

I, _____, an authorized representative of the above-indicated
firm and qualified professional archaeologist, have reviewed and understand the Request for Quotations
(RFQ) and am prepared to provide the required services for the costs identified herein.

(SEAL) _____

ATTACH A MINIMUM OF TWO (2) PROJECT REFERENCES, SIMILAR IN DESIGN AND SCOPE.
ATTACH LIMITS OF COVERAGE FOR PROFESSIONAL LIABILITY INSURANCE.

**MBE/WBE CONTRACT SOLICITATION AND COMMITMENT STATEMENT
TO BE SUBMITTED WITH THE BID**

Goals of **5%** for minority business enterprise and **3%** for women business enterprise participation have been established.

Name of Bidder:	Project Name: Eagle Creek Sewer Project – Phase I Archaeological Survey
Address:	Bid Opening Date: Wednesday October 28, 2026 2:00pm EST
Email Address:	
Telephone Number:	Contact Person:

List those minority/women owned businesses from which you solicited quotes and/or received quotes in regard to this invitation for bid.

Company Name & Telephone Number	MBE* (enter code from below)	WBE (X)	Type of Construction, Equipment, Services, and/or Supplies to be provided to the Project	Total Dollar Amount of Quote Received (Please mark NR If no response was received)	Total Dollar Amount Awarded (If not awarded indicate reason)
Prepared By:			Title:		

*Ethnic Code: A- Asian-Pacific Americans; B-African Americans; H-Hispanic Americans; N- Native Americans

MINORITY AND WOMEN BUSINESS ENTERPRISE BIDDER CERTIFICATION

The submittals of each bidder are subject to review to determine whether the bidder has discriminated in the selection of manufacturers, subcontractors and suppliers. If a bidder has met the goals for MBE/WBE participation, the bidder will be presumed not to have discriminated in their selections.

Where the goals are not met, the below statements, if accurate, shall be certified by the bidder:

1. The limited number or no commitment to MBEs/WBEs was not motivated by consideration of race or gender.
2. MBEs/WBEs were not treated less favorably than other businesses in the contract solicitation and commitment process.
3. Solicitation and commitment decisions were not based upon policies which disparately affect MBEs/WBEs.

By signing below, I certify that the above statements are true and accurate.

Company Name

Signature

Date

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PHASE 1 ARCHAEOLOGICAL STUDY
CENTRE COUNTY ON BEHALF OF THE EAGLE CREEK HOMEOWNERS ASSOCIATION
EAGLE CREEK SEWER PROJECT
OCTOBER 2026

APPENDIX A: PENNSYLVANIA STATE HISTORIC PRESERVATION OFFICE RESPONSE LETTER



Pennsylvania State Historic Preservation Office

PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION

May 8, 2026

Sent Via PA-SHARE

RE: ER Project # 2026PR01741.001, Eagle Creek Water and Sewer Project, Department of Community and Economic Development, Union Township, Centre County

Dear Submitter,

Thank you for submitting information concerning the above referenced project. The Pennsylvania State Historic Preservation Office (PA SHPO) reviews projects in accordance with state and federal laws. Section 106 of the National Historic Preservation Act of 1966, and the implementing regulations (36 CFR Part 800) of the Advisory Council on Historic Preservation, is the primary federal legislation. The Environmental Rights amendment, Article 1, Section 27 of the Pennsylvania Constitution and the Pennsylvania History Code, 37 Pa. Cons. Stat. Section 500 et seq. (1988) is the primary state legislation. These laws include consideration of the project's potential effects on both historic and archaeological resources.

Above Ground Resources

No Above Ground Concerns - Environmental Review - No Adverse Effect - Above Ground

Based on the information received and available within our files, in our opinion, the proposed project will have No Adverse Effect on the following historic properties: Unionville (Fleming) Historic District (Resource # 1979RE00833). Should the scope of the project change and/or should you be made aware of historic property concerns, you will need to reinitiate consultation with our office using PA-SHARE.

For questions concerning above ground resources, please contact Elizabeth Williams at elizabethw@pa.gov.

Archaeological Resources

More Information Requested - Environmental Review - More Info - Archaeological - Known Site

The following previously recorded archaeological site is located within or adjacent to your project area: 36CE0158. This resource could be adversely affected by project activities and has not been evaluated for its eligibility for listing in the National Register of Historic Places. It is our opinion that a Phase I archaeological survey to relocate this known site and locate other potentially significant sites within the project area should be conducted. Guidelines and instructions for conducting all phases of archaeological survey in Pennsylvania are available on our website.

More Information Requested - New Survey

Please use this request for more information to upload the Phase I archaeology survey report and any associated resource information. Please submit the requested materials to

the PA SHPO through PA-SHARE using the link under SHPO Requests More Information on the Response screen.

For questions concerning archaeological resources, please contact Kristen Walczesky at kwalczesky@pa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Frederick". The signature is fluid and cursive, with the first letter of the last name being a large, stylized 'F'.

Barbara Frederick
Environmental Review Division Manager



Pennsylvania State Historic Preservation Office

PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION

July 28, 2026

Sent Via PA-SHARE

RE: ER Project # 2026PR01741.003, Eagle Creek Water and Sewer Project, Department of Community and Economic Development, Union Township, Centre County

Dear Submitter,

Thank you for submitting information concerning the above referenced project. The Pennsylvania State Historic Preservation Office (PA SHPO) reviews projects in accordance with state and federal laws. Section 106 of the National Historic Preservation Act of 1966, and the implementing regulations (36 CFR Part 800) of the Advisory Council on Historic Preservation, is the primary federal legislation. The Environmental Rights amendment, Article 1, Section 27 of the Pennsylvania Constitution and the Pennsylvania History Code, 37 Pa. Cons. Stat. Section 500 et seq. (1988) is the primary state legislation. These laws include consideration of the project's potential effects on both historic and archaeological resources.

Archaeological Resources

More Information Requested - Environmental Review - SHPO Sends Archaeo Comments

Thank you for providing the updated plans for the above mentioned project. PA SHPO understands that the APE/LOD has been adjusted as much as the given area has allowed. Given that the a portion of the 2" force main and a bore pit are proposed within the boundaries of archaeological site 36CE0158, PA SHPO recommends a Phase I survey be conducted on the portions of the currently proposed LOD that fall within the boundaries of the known archaeological site.

More Information Requested - New Survey

Please use this request for more information to upload the Phase I archaeological survey report when ready. Please submit the requested materials to the PA SHPO through PA-SHARE using the link under SHPO Requests More Information on the Response screen.

For questions concerning archaeological resources, please contact Kristen Walczesky at kwalczesky@pa.gov.

Sincerely,

Barbara Frederick
Environmental Review Division Manager

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PHASE 1 ARCHAEOLOGICAL STUDY
CENTRE COUNTY ON BEHALF OF THE EAGLE CREEK HOMEOWNERS ASSOCIATION
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OCTOBER 2026

APPENDIX B: PROJECT MAPS



KEY

 Project Area

 Service Area

Location Map

Eagle Creek Water and Sewer Project

118 Eagle Creek Lane, Julian,
Union Township, Centre County, PA