



CITY OF WILLIAMSPORT

DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT

EQUAL HOUSING
OPPORTUNITY

September 19, 2023

Christine Jones
Community Planning and Development Representative
U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Philadelphia Regional Office
The Strawbridge Building
801 Market Street
Philadelphia, Pennsylvania 19107-3380

Dear M s. Jones,

The City of Williamsport received its letter dated August 15, 2023, regarding HUD's review of its Program Year 2022 . At the conclusion of this letter, it was requested that the City of Williamsport notify your office within 35 days regarding any comments.

Please accept this letter as formal notification that the City of Williamsport has received and reviewed this letter. Please accept the following comments concerning the review:

1. The Review cites that the City's timeliness ratio was calculated at .92 times its annual grant on November 2, 2022. Although this is an accurate statement, it is important to note that the City is aware that the allocation of FFY 2023 funds has put that ratio over the 1.5 timeliness standard. The change in staffing at the City and the Covid-19 pandemic were severely detrimental to the City's ability to expend funds expeditiously. Going forward, as the city is now engaged with SEDA-COG for administration of its CDBG program, we are confident that we will be in compliance with the timeliness standard in 2024. The city will work with SEDA-COG to prepare a plan to achieve compliance as will be required after the November 2, 2023, timeliness test.
2. The City acknowledges that the requested revisions to the 2021 CAPER have not yet been submitted. SEDA-COG will assist the city in addressing these revisions.
3. The City acknowledges the request to address the open findings from the 2022 monitoring. SEDA-COG will assist the city in addressing these findings. The City is working to increase the capacity of its current staff through training and technical assistance provided by HUD, DCED and SEDA-COG.

Ms. Shrawder will take the initiative, on behalf of the City of Williamsport, to inform the public, interested citizen organizations, and non-profit entities, of the performance letter sent by HUD on August 15, 2023 .



CITY OF WILLIAMSPORT

DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT



Thank you for the technical assistance that you provide our community as it relates to our CDBG program.

Sincerely,

August Memmi, Director of Community Development
City of Williamsport

CC: Mayor Derek Slaughter, City of Williamsport
Jamie Shrawder, SEDA-Council of Governments